**Healthy Life Education English Programme (2023/2024)**

 **Details for making arrangement**

When scheduling the classes, it can be flexible to meet the needs of teachers and the school timetable. The following points are for a reminder.

1. Topic for each year:

|  |  |  |
| --- | --- | --- |
| **Class** | **Topic** | **Time required** |
| Kindergarten (K3) | Harold’s Picnic | One hour |
| Primary One | Air to Live | One hour |
| Primary Two | Food for Life | One hour |
| Primary Three | Great to be Me | One hour and twenty minutes |
| Primary Four | Body Network | One hour and twenty minutes |
| Primary Five | Clear the Smoke | One hour and twenty minutes |
| Primary Six | My Choice | One hour and twenty minutes |

1. **Please make the arrangement from March to May in 2024.**
2. No. of students: maximum 50 people.

**(The number of students needs to be adjusted in response to the epidemic.)**

1. Students are suggested to wear sports uniform since they will be asked to sit on the carpet.
2. Teachers’ participation will be appreciated. They could help in the follow-up activities.
3. Teachers need to bring the students name list when attending the lesson.
4. Please communicate with The Education and Youth Development Bureau for students insurance as a school organized outdoor activity.
5. For those schools which require bus service, the responsible bus company will inform the time and location for fetching the students before the attending date. Please contact the educator if the bus company did not reach you.
6. **If school cancel the classes on the attending date, the school authority will be responsible to pay the traffic expenses.**
7. **Please call and confirm after you fax the application form.**

|  |
| --- |
| Contact person : Miss Vivien Lao (Phone number: 83997502) Miss Claudia Cheung (Phone number: 83997505) Miss Joana de Oliveira (Phone number: 83997523)Fax number : 2822 5780 Website: <http://healthylife.ias.gov.mo>Address : Rua Nova da Areia Preta, no.577, Edifício "The Bayview", r/c . Macau  (Healthy Life Education Centre) |

**Healthy Life Education English Programme (2023/2024)**

Filled in by Educators

Code：\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Respondent：\_\_\_\_\_\_\_\_

Date：\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Application Form (March to May)**

**School name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Principal name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School address: (English)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Chinese) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School phone no. : \_\_\_\_\_\_\_\_\_\_\_\_ Fax no. : \_\_\_\_\_\_\_\_\_\_\_\_ E-mail address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone no: \_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date (YY/MM/DD)** | **Time** | **Class** | **No. of students** | **Teacher’s name** |
|  | to |  |  |  |
|  | to |  |  |  |
|  | to |  |  |  |
|  | to |  |  |  |
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|  | to |  |  |  |
|  | to |  |  |  |
|  | to |  |  |  |

**Please read the “Details for making arrangement” before application and fill in class time according to the date order.**

Please“✓”︰Bus Service School Bus

Remark: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Chop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( Year / Month / Date )

(This form can be copied)